

## REQUEST FOR PROPOSAL (RfP)

Meat Waste Management in Ahmedabad :  
Quantity assessment, Collection and Transportation planning,  
and Project Planning for a Meat Waste Processing Facility

C40 Cities India Pvt Ltd.  
501 and 502, 5th Floor Eros Corporate Tower ,  
New Delhi, Delhi,  
India - 110019

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## **1. C40 Cities Climate Leadership Group Inc. (“C40”)**

C40 is a network of nearly 100 mayors of the world’s leading cities, who are working to deliver the urgent action needed right now to confront the climate crisis, and create a future where everyone, everywhere can thrive. Mayors of C40 cities are committed to using a science-based and people-focused approach to help the world limit global heating to 1.5°C and build healthy, equitable and resilient communities. Through a Global Green New Deal, mayors are working alongside a broad coalition of representatives from labour, business, the youth climate movement and civil society to go further and faster than ever before.

The strategic direction of the organisation is determined by an elected Steering Committee of C40 mayors which is co-chaired by Mayor Sadiq Khan of London, United Kingdom, and Mayor Yvonne Aki-Sawyerr of Freetown, Sierra Leone. Three term Mayor of New York City Michael R. Bloomberg serves as President of the C40 Board of Directors, which is responsible for operational oversight. A nine-person management team, led by Executive Director, Mark Watts, leads the day-to-day management of C40. C40’s three core strategic funders are Bloomberg Philanthropies, the Children’s Investment Fund Foundation (CIFF) and Realdania.

To learn more about the work of C40 and our cities, please visit our [Website](#), or follow us on [Twitter](#), [Instagram](#), [Facebook](#) and [LinkedIn](#).

### **1.1 Transforming Cities Waste Management Program**

Inefficiently managed waste is a major source of greenhouse gas (GHG) emissions across the globe. Considering that cities are primarily responsible for managing solid waste, this project aims to support cities in implementing sustainable waste management solutions. This presents a unique opportunity to dramatically reduce and avoid methane emissions while also contributing toward cleaner, healthier, more resilient, and inclusive cities.

This project seeks to support the city of Ahmedabad to accelerate the delivery of the Pathway Towards Zero Waste strategy. Guided by the waste hierarchy, this project is aligned with global good-practice and strategic recommendations made by science, technical, policy and advocacy organisations, prioritising closing collection gaps and developing the alternative treatment infrastructure, given the latest findings on the limited efficacy of landfill gas management systems produced by satellite monitoring.

Supporting cities positioned for action, this programme will build on existing political commitments through a combination of on-the-ground technical assistance, data gathering, capacity building, project development support, and peer-to-peer sharing. Additionally, catalytic capital opportunities will be provided to cities, offering essential tools and data to: a) Empower decision-making, b) Improve waste management operations, and c) Divert food/organic waste from disposal to avoid and reduce methane emissions. These focus areas are selected to provide targeted support required to enable cities to accelerate the delivery of the C4O Pathway's 2030 targets, aligning the ambition and implementation strategy with the Global Methane Pledge Waste.

**Programme Targets:**

- Providing timely, city-wide waste collection
- Treating at least 30% of organic waste
- Reducing waste disposal emissions by at least 30%

This project would be a modular and scalable phased effort to enable supported cities to contribute towards the Global Methane Pledge goals and significantly reduce their methane emissions by 2030, while laying out a replicable playbook and roadmap to begin phasing out organics disposal and deploy an operational and financing model that can be replicated across the globe.

The programme aims to provide intensive support to strengthen data baseline and its management, build technical and operational capacity amongst stakeholders, and support the implementation of pilot projects and a citywide deployment schedule, achieving highly visible wins, accelerating action and positioning them on the C4O Pathway Towards Zero Waste.

## **1.2 Background of Solid Waste Management in Ahmedabad**

Ahmedabad is the largest city in Gujarat. The city is spread over an area of 479 square kilometres. The city is categorised into 7 zones and 48 wards which cumulatively manages more than 4500 Tonnes per day (TPD) of municipal solid waste. There are 9 Refuse Transfer Stations (RTS) in the city with a capacity of about 300-350 TPD each. These RTSs are constructed and operated by the Ahmedabad Municipal Corporation (AMC) . RTS(s) act as intermediary collection centres where waste is aggregated and sorted before further transportation to processing and disposal locations. By centralising waste collection from various

wards, RTSs optimise transport efficiency, reducing costs and environmental impact.

In terms of waste processing, the city has already planned for 100% treatment. Majority of the waste collected is routed through the RTS via secondary transportation system for further processing/disposal. There are few waste collection vehicles that directly transport waste to respective treatment facilities. The city administration has specialised waste collection systems for construction and demolition waste, hotel kitchen waste, and biomedical waste from municipal hospitals. This highlights the city's commitment and approach to waste management.

### **Rationale for the focus on Meat Waste Management:**

This RFP is categorically focused on Meat Waste Management in the city of Ahmedabad. The city has effectively implemented the principle of diverting clean stream waste directly to processing facilities as far as possible, as a high-impact and quick-planning strategy. This approach ensures that uncontaminated waste remains separate from other waste streams, preserving the opportunity to treat pure feedstock in the most efficient manner.

For example, Ahmedabad has a dedicated collection system for hotel kitchen waste which is directly transported to a dedicated processing facility. Similarly, waste from places of worship is collected separately and is planned to be diverted to dedicated processing facilities.

However, some markets/waste streams still lack a dedicated organic waste management approach and are disposing of their waste into the city's door-to-door collection vehicles. This results in pure organic waste being combined with the mixed waste collected door-to-door, which is essentially a missed opportunity to divert organic waste from disposal.

One such **crucial waste stream is meat waste** in the city. The **Central Pollution Control Board** has also highlighted the issue of meat waste management in Indian cities and the challenges it creates. **For Ahmedabad**, waste from meat markets and other meat-waste-producing shops/vendors in the city currently mixes with other waste streams, contaminating them and further complicating the sorting process. Additionally, the nutrient-rich meat waste remains underutilized. This presents an opportunity to establish a dedicated facility for processing meat waste, ensuring its effective diversion and contributing to the larger goal of improving organic waste management, with efficient sorting

operations as a co-benefit. The processed output could be repurposed to produce nutrient-rich pet food, fostering a circular economy within the city's waste management system.

## 2. Purpose of RFP

The purpose of this Request for Proposal (RfP) is to solicit proposals for **consultancy services from firms or consortiums** (individuals are not eligible for this assignment) to develop a **project for optimal meat waste management** in the city of Ahmedabad. The project will begin with an assessment of the meat waste produced in the city, followed by the development of a comprehensive meat waste collection and transportation plan. Furthermore, feasibility studies and a Detailed Project Implementation Work plan need to be prepared for the establishment of one or more dedicated facilities to process this meat waste.

The Scope of Work involves 4 distinct deliverables as outlined below:

### 2.1 Scope of Work:

Deliverable A: Mapping and Assessment of Meat Waste producing sources across the city	
Activities	<ol style="list-style-type: none"> <li> <b>Identification and Geo-tagging of all Meat waste producing sources (Markets, Shops, Carts etc.) across the city by conducting on-ground survey</b> <ul style="list-style-type: none"> <li>Reviewing all waste collection and transportation routes developed and operationalised by Ahmedabad Municipal Corporation to begin with.</li> <li>Identifying waste collection points (called Point of Interest (Pol) in the route plans) that indicate meat waste production around them (sample shown below in figure a)</li> </ul> <p><b>Note 1:</b> Meat waste produced from residences or hotels as part of <b>food waste need not be captured</b></p> <p><b>Note 2:</b> The route details shared by AMC for supporting this deliverable shall be used as a reference. There might be sources which are not categorically captured as the Pol under existing routes but need to be assessed under this study.</p> <ul style="list-style-type: none"> <li>Apart from meat shops and markets which are identified by reviewing specific Pol(s) of the collection routes, the</li> </ul> </li> </ol>

	<p>consultant also needs to leverage insights from publicly available datapoints like Google Maps. Additionally, the consultant needs to cover meat waste producing sources in the wards directed/suggested by the AMC officials.</p> <ul style="list-style-type: none"> <li>Carrying out a <b>reconnaissance survey</b> to better understand the ground conditions, areas to focus on, practical on-ground challenges, and planning for final on-ground assessment</li> <li>Based on the above understanding, developing a plan for mapping (geo-tagging) all sources of meat waste production. Also, developing the plan for assessing the quantity of meat waste produced.</li> <li>Developing a <b>template form</b> for recording a) type of vendor (shop/cart/central market etc.) b) meat waste weight, c) address and geo location, and d) current disposal practice, during ground-level survey. Use of digital means (dedicated software/mobile app for the survey) shall be included in the plan to ensure effectiveness and accuracy in data recording and analysis.</li> <li>Approval of AMC and C4O on the plan and template developed.</li> <li>On-ground survey for geo-tagging of all meat waste producing sources in the city as per the approved plan.</li> </ul>
	<p><b>2. Assessment of the total meat waste produced from all markets, shops, carts etc. across the city</b></p> <ul style="list-style-type: none"> <li>The consultant will use the previous survey to determine meat waste generation patterns (per ward, neighborhood), including identifying highs and lows per the sampling period, as this will inform the capacity requirements and design for meat waste treatment solutions</li> <li>To achieve this objective, on-ground weighing of meat waste sources shall be done before the waste is disposed of in the waste collecting vehicle</li> <li>The on-ground weighing exercise period must include Sunday and Monday, as weekend waste is usually collected on these days, representing the peaks from significant sources (These sources need to be identified in consultation with C4O and City officials)</li> </ul>

	<ul style="list-style-type: none"> <li>○ Necessary tools/equipment for this activity is to be managed by the consultant.</li> <li>○ This activity would require that the consultant deploys field staff to conduct the weighment of meat waste produced. <b>Read note 3</b> below for additional information</li> </ul>
	<p><b>3. Assessment of current handling and disposal of meat waste produced at these identified locations</b></p> <ul style="list-style-type: none"> <li>○ Further to weighing the waste, the consultant also needs to gather information on existing meat waste handling and disposal practices of the identified sources.</li> </ul>
<b>Outcome</b>	<ul style="list-style-type: none"> <li>● Report on meat waste management in the city with detailed information captured on interactive maps               <ol style="list-style-type: none"> <li>1. geo-location (lat,long)</li> <li>2. meat waste quantity produced</li> <li>3. meat waste generation patterns</li> <li>4. current handling &amp; disposal practice</li> </ol> </li> <li>● Data collated and analysed in MS Excel</li> </ul>
<b>Deadline</b>	<b>4 April 2025</b>

#### **Additional information and support from city and C4O for Deliverable A**

- Ahmedabad waste collection and transportation system encompasses about 2400 different routes. Each route has about 12-18 Points of Interests (PoI). Each PoI acts as a landmark for the nearby shops/houses from where the waste is to be collected. Details including the latitude and longitude of all PoI(s) and the specific vehicle assigned to the route is available (sample given below figure.a). POI names provide a high-level understanding of the surrounding markets, shops, and other establishments, which can ultimately help identify meat waste-producing sources. The route details will be shared with the appointed consultant as supporting information to plan for conducting the study.
- However, as mentioned above under activities, in addition to sources identified by reviewing specific POIs along the collection routes, other meat vendors (registered or non-registered) that could not be directly identified from the routes also need to be surveyed. This should be surveyed in the preferred wards, as directed or suggested by AMC officials. Additionally, the consultant also needs to leverage insights from publicly available datapoints like Google Maps.

- As per the Food and Drugs Control Administration, Gujarat, a total of 219 Slaughter houses (includes mutton and chicken shops/units) were found registered in the city as of 2021. This list will be provided to the consultant upon on-boarding. However, as mentioned earlier, there are additional meat waste producing sources beyond those listed that also need to be included. The provided list should serve as one of the references for identifying meat waste producing sources within the city.
- Additionally, the city and C4O will provide support in facilitating meetings with SWM Department AMC officials to leverage their local knowledge and achieve this deliverable.
- The consultant shall work in close coordination with the different waste collection and transportation agencies collecting waste in Ahmedabad. C4O and AMC would provide necessary support in enabling this coordination.

**Note 3:** It is crucial to understand that there does not exist any comprehensive estimation of meat waste producing sources (shops/markets/carts) and therefore this is planned as one of the major tasks of the study that the consultant is expected to complete. This means that the consultant needs to be prepared with sufficient human resources for conducting the ground level survey.

Considering the nature of ground work involved and its intensity, it is required that the deployment of human resources who would be involved in ground work of identifying meat waste producing sources as well as weighing of meat waste at sources identified, need to have familiarity with the city and have local language (Gujarati) fluency. Therefore, this ground team may need to be engaged via locally based organizations / NGOs / SHGs etc. The ground team must be equipped with necessary tools and transport means for conducting the survey.

### Sample route details

Ward name	Route name	Vehicle	Route Type (Resi/ Comm)	POI Id	POI Sequence	Poi Name	Lat. Long.	Shops In POI	Houses In POI
SOLA	Sola-ROUTE -01N	GJ01LT 1673	RESIDENTIAL	1123	0	xyz meat market	23.04 72.61	10	40

Figure a : Sample of waste collection route details as



**Deliverable B: Developing meat waste collection and transportation route plans**

<b>Activities</b>	<p><b>1. Developing a robust Meat Waste Collection and Transportation plan from the sources identified and transporting it to a potential dedicated waste processing facility(s) to be planned by the city. The exact location of the parcel identified for the potential facility will be provided by the city at this stage.</b></p> <ul style="list-style-type: none"> <li>○ The plan shall ensure that it adopts the most cost-effective and time-efficient approach. GIS tools shall be leveraged to plan routes that minimize travel time and distance</li> <li>○ The detailed plan shall cover information such as vehicle requirements in terms of number, capacity, and type; the number of trips to be made; and shift planning, if required, based on the situation</li> <li>○ The plan shall also explore the possibility of leveraging existing waste collection routes and vehicles for optimal utilization of existing resources</li> <li>○ Cost and Resource Estimates: Detailed cost estimates for implementing the collection and transportation plan thus developed; including vehicle procurement (if required), fuel consumption, human resource requirement etc.</li> <li>○ Providing necessary supporting guidance to the SWM department, enabling execution of the plan developed. This may include guidance to the city in designing/planning a source segregation programme for meat vendors.</li> </ul>
<b>Outcome</b>	<ul style="list-style-type: none"> <li>● Report on comprehensive meat waste collection and transportation plan for the city of Ahmedabad and strategy for its execution.</li> </ul>
<b>Deadline</b>	<b>25 April</b>

**Deliverable C: Project Preparation**

<b>Activities</b>	<b>1. Feasibility Assessment</b> <ul style="list-style-type: none"> <li>○ Conducting feedstock characterisation for meat waste, considering its importance in technology selection</li> <li>○ Assessing the potential of a dedicated meat waste processing facility in the city and its overarching benefits on the waste management system of the city.</li> <li>○ Site analysis for the land parcel (location of land parcel to be shared by the city) for establishing a dedicated meat waste processing facility</li> <li>○ Technical &amp; Financial feasibility <ul style="list-style-type: none"> <li>■ Assessment of compatible technologies available to process meat waste of the Ahmedabad city</li> <li>■ Comparative analysis of technologies clearly leading to selection of the most optimal technology option for meat waste processing in the city and details of any necessary processes required to make the site or selected technology implementation feasible.</li> <li>■ Estimation of Capital and O&amp;M costs , Area footprint, operational requirements, Market conditions for output products offtake, revenue streams as applicable, economic rate of return etc.</li> </ul> </li> <li>○ Develop project execution outline, presenting high-level approach for meat waste processing</li> <li>○ Any additional requirements emerging from the findings of Deliverables A and B to support this deliverable must be addressed</li> </ul>
<b>Outcome</b>	<ul style="list-style-type: none"> <li>● Detailed report on feasibility assessment, enabling city to make decision on establishing a dedicated meat waste processing facility, technology to be preferred, and overall costs</li> </ul>
<b>Deadline</b>	<b>27 June</b>

**Deliverable D: Project Implementation Work Plan**

<b>Activities</b>	<p><b>1. Project Implementation Work Plan for establishing a dedicated Meat Waste Processing Facility</b></p> <ul style="list-style-type: none"> <li>○ Engineering designs / technical drawings with clear specifications</li> <li>○ Bill of Quantities (BOQ): Detailed estimation of all costs for project, other resources requirement etc, including contingencies</li> <li>○ Project schedule: Timeline, milestones, and phases of project execution</li> <li>○ Procurement Plan: Details of materials, equipment, and vendor selection</li> <li>○ Output products offtake plan</li> <li>○ Regulatory compliance and permitting plan, alignment with building codes, environmental norms and other considerations as applicable to the project</li> <li>○ Stakeholder Roles: Clear allocation of responsibilities among stakeholders.</li> <li>○ Risk Management Plan: Comprehensive risk identification and management strategy.</li> <li>○ Monitoring &amp; Evaluation: Key Performance Indicators (KPIs) &amp; reporting mechanisms.</li> <li>○ SOPs as necessary for operating plant efficiently and effectively</li> <li>○ O&amp;M Plan</li> </ul>
<b>Outcome</b>	<ul style="list-style-type: none"> <li>● Detailed report on project implementation workplan, enabling city to appoint a concessionaire to establish the meat waste processing facility(s) and also provides a clear roadmap to the concessionaire responsible for establishing the facility.</li> </ul>
<b>Deadline</b>	<b>5 September</b>

## 2.2 Study process

This work will be anchored by the **C40 Cities in partnership with the Ahmedabad Municipal Corporation (AMC)**. The process of conducting the study needs to be participatory and shall involve engagement with relevant stakeholders at various levels. This will include close engagement with officials of the AMC, various concessionnaires appointed by AMC, NGOs/CSOs working in the SWM sector, and team members of C40 Cities.

The assignment will kick off in **March 2025**. Detailed project timelines are given under section 4 in this RFP. The appointed consultant needs to optimally plan for managing resources, budgeting expenses, and ensuring timely report delivery.

Each report / findings will be presented to the city officials, and their comments must be addressed by the consultant. The revised version, incorporating their feedback, will then be considered the final approved deliverable for payment.

The bidders should suggest their initial proposal for the scope of work, timeline and key deliverables based on the Scope of Work described in this RfP. This response will constitute the standard for what C40 can expect to find in the detailed project plan in terms of resources, breadth of scope and timeline.

## 2.3 Meetings

The consultant's team needs to be available for the meetings (physical and virtual) as and when required.

- Kick-off meeting with C40 project team and concerned AMC officials and other concessionnaires if required.
- Weekly project update meetings. In the case of a physical meeting, the consultant needs to arrange the same.
- Other meetings as necessary for the study
- Project close-out meeting, with presentation on the final findings.

## 3. Proposal Guidelines

This Request for Proposal represents the requirements for an open and competitive process. Proposals will be accepted until **6 pm IST, February, 24 2025**. Any proposals received after this date and time will not be accepted. All proposals should include clear timetables, how you will work with C40, clear costs and detail on experience in this area.

The proposal should give C40 evaluators all the information they need to assess your bid. Please clearly indicate where applicable:

- Relevant information about the service provider and contact details
- A timeline, indicating the different stages, milestones, proposed work

plan to deliver the outline objectives and with adequate C40 review periods and stakeholder consultations should be included.

- An overview of expertise and experience on the topic of waste management including references to previous work on implementation of SWM related projects in India, especially Ahmedabad or Gujarat would be preferable.
- The firm/consortium will require an onground team/office in Ahmedabad
- Details of the organisation and proposed project team – please include relevant experience and expertise and limit CVs to two pages per person; clearly indicate the project lead, the role of each team member and whether the person will be stationed in Ahmedabad.
- **Please refer section 3.1 for the requirements regarding the project team**
- Work approach and coordination with C40, specifying required input and resources
- Clear cost break-down structure and explanation of expenses - please see Section 6 “Project budget” for more details.
- Any risks and assumptions made in planning this work - where risks are identified, appropriate alternatives and mitigation strategies should be outlined.
- At least two recent references with phone and email contact details.
- Confirmation of adherence to C40’s terms and conditions.
- Any additional deliverables and/ or information relevant to this tender

All documentation should be provided in an editable and portable document format, compatible with computer software used by C40 and C40 cities. Editing, formatting, and presentation of electronic files should be of a consistent, professional, and publishable standard.

Please note: Proposals should be written in English, saved in pdf format and should not exceed 10 pages of text. Reference material may be placed in annexes. Individual CVs should not exceed 2 pages.

Contract terms and conditions will be negotiated upon the selection of the winning bidder for this RfP. All contractual terms and conditions will be subject to review by C40’s legal department and will include scope, budget, schedule and other necessary items pertaining to the project.

You must include adequate information about how your costs were calculated to enable evaluation of cost reasonableness. The costs must be provided in USD.

**C40 may choose to conduct proposal discussion calls** with shortlisted consultants to ask more detailed questions about the proposed approach, expertise, and to clarify any remaining questions.

## **Supplier Diversity**

C40 is committed to supplier diversity and inclusive procurement through promoting equity, diversity and inclusivity in our supplier base. We believe that by procuring a diverse range of suppliers, we get a wider range of experiences and thoughts from suppliers and thus are best able to deliver to the whole range of our diverse cities and the contexts that they operate within.

We strongly encourage suppliers (individuals and corporations) that are diverse in terms of size, age, nationality, gender identity, sexual orientation, majority owned and controlled by a minority group, physical or mental ability, ethnicity and perspective to put forward a proposal to work with us.

Feel welcome to refer to [C40's Equity, Diversity and Inclusion Statement](#) as supplier diversity and inclusive procurement is one element of applying equity, diversity and inclusion to help the world limit global heating to 1.5°C and build healthy, equitable and resilient communities.

## **Contract**

Please note this is a contract for professional services and not a grant opportunity. Organisations unable to accept contracts for professional services should not submit bids. The work will be completed on the [C40 Standard Services Contract](#).

These terms and conditions are non-negotiable. Organisations unable to accept them as drafted should not submit bids in connection with this opportunity.

If C40 are unable to execute a contract with the winner of this competitive process, we reserve the right to award the contract to the second highest Potential Supplier

## **Subcontracting**

If the organisation submitting a proposal needs to subcontract any work to meet the requirements of the proposal, this must be clearly stated. All costs included in proposals must be all-inclusive of any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include a name and description of the organisations being contracted.

### **3.1 Project Management Team Structure:**

- 1) Team Leader with 10+ years of experience
- 2) Project Manager with 7+ years experience
- 3) 2 Assistant Project Manager with 3+ years experience

#### 4) Necessary Staff for onground work (Skilled and Unskilled) under Deliverable A

- Ahmedabad based with fluency in local language (**Gujarati**) is a must
- Ground team must be led by supervisors reporting to Assistant Project Manager / Project Manager

**Note:** Except team leader, the rest of the team members must be based in Ahmedabad during the entire period of this study.

## 4. RfP and Project Timeline

### RfP Timeline:

RfP Timeline	Due Date
Request for Proposals published by C4O	27 Jan 2025
Pre-bid queries submission (Read section 8 below for more details)	Until 17 Feb 2025
Deadline for Proposal submission	24 Feb
Evaluation of Proposal & Discussion calls with shortlisted consultants	25 Feb-03 Mar
All Potential Suppliers notified of outcome	04 Mar

### Project delivery timelines

Project Timeline	Due Date
Kick off meeting with C4O and sharing of necessary data with consultant and clarification on queries if any	10 March
Presentation of detailed plan by consultant for Deliverable A	14 March

Final Deliverable A	4 April
Draft plan for meat waste collection and transportation under Deliverable B	16 April
Final Deliverable B	25 April
Draft Deliverable C	5 June
Final Deliverable C	27 June
Draft Deliverable D	14 August
Final Deliverable D	5 September

\*Please note this schedule might change while finalising the contract.

## 5. Proposal Evaluation Criteria

Submissions will be evaluated against the following criteria:

Evaluation criteria	Percentage
<p>Robustness of the project delivery proposal: The project delivery approach proposed, including project management approachability to deliver quality outputs on time.</p> <p>Deliverable A is a crucial milestone, and the most efficient approach to achieving the most accurate possible assessment of meat waste-producing sources and the quantity of meat waste produced at the city level will be given the priority.</p>	35%
<p>Technical Expertise: The bidder's expertise and experience in similar projects including, conducting city-wide ground-level assessments, planning waste collection and transportation systems, developing project pipelines, including feasibility studies and detailed project implementation report, and particularly their experience working in the focal geography.</p>	35%



Evaluation criteria	Percentage
Demonstrated past and ongoing work, as well as methods that can be applied to this project, will be considered an advantage.	
Value for money: <ul style="list-style-type: none"> <li>• Economy: Assessment of the cost efficiency &amp; budget consciousness of the proposals - Consideration of whether the proposal costs align with the expected outcomes &amp; deliverables</li> <li>• Efficiency: Examination of proposed project management approach, resource allocation, and timelines</li> <li>• Effectiveness: Assessment of appropriateness and viability of chosen methods and tools to achieve the objectives</li> </ul>	20%
Equity and ethical alignment considerations: The successful consultant should demonstrate commitment to being ethical, equitable, diverse and inclusive. This should be depicted not only in the team member constitution but also in the manner of executing past works.	10%

## 6. Project Budget

The proposal should indicate a cost break-down structure, outlining the costs for each component. All costs included in the proposal must be all-inclusive, including any VAT/GST, copyright or bank fees, transportation, venue charges, tools & equipment if any, translation etc. Costs should be stated as one-time or recurring costs. C4O does not pay contractors more frequently than once per month.

A budget of **USD 90,000** is available including all taxes and other 'hidden' costs. Bids must not exceed this value. All types of costs to be included in all expenses, and identify what support they need from the city.

All costs incurred in connection with the submission of this RfP are non-refundable by C4O.

## 6.1 Payment Terms

Component & Activity	Payment
Upon approval of strategy developed for Deliverable A	15%
Upon achieving outcomes of Deliverable A	20%
Upon achieving outcomes of Deliverable B	20%
Upon achieving outcomes of Deliverable C	20%
Upon achieving outcomes of Deliverable D	25%

\*Please note this schedule might change while finalising the contract.

## 7. C40 Policies

C40 expects third parties to be able to abide by these C40 policies

- Non-Staff Code of Conduct Policy [here](#)
- Equity , Diversity and Inclusion Policy [here](#)

## 8. Submissions

Each Potential Supplier must submit 1 copy of their proposal to the email addresses below by 6:00 PM IST on or before **24 February 2025**

**Dhiraj Santdasani, Technical Adviser, Waste and Methane**  
[dsantdasani@c40.org](mailto:dsantdasani@c40.org)

**CC: Shivani Bhatt, Senior Manager, Waste and Methane, Ahmedabad.**  
[sbhatt@c40.org](mailto:sbhatt@c40.org)

Any pre-bid queries must be submitted to the above email address until **5:00 PM IST on 17 February 2025**

C40 Cities will make every possible effort to provide anonymized responses to the questions received within 7 days of receiving the question(s).

Anonymised responses to questions will be provided here [\(link\)](#)

Based on the submissions received, C40 reserves the right to promote the establishment of consortium relationships or request potential suppliers refine their submission after receipt.

## **9. Terms and Conditions**

C40 Cities Climate Leadership Group reserves the right to change or cancel the above requirements at any time, without incurring any liability towards any interested party and/or any obligation to inform any interested party of the grounds for its action. All costs incurred in connection with the submission of this RFP are non-refundable by C40 Cities Climate Leadership Group.

### **Confidentiality and Non-Disclosure:**

All data shared during the course of this project will be considered confidential and proprietary information. The appointed consultant and its representatives shall not disclose, publish, quote, or use any of the provided data for any purpose other than this study and for the explicit consumption of C40 and Ahmedabad Municipal Corporation. This obligation of confidentiality extends to all individuals involved in the project and shall remain in effect both during and after the completion of the project. Any breach of this confidentiality clause may result in legal action and the termination of the agreement.

### **Disclaimer**

C40 will not accept any liability or be responsible for any costs incurred by Potential Suppliers in preparing a response for this RFP. Responses submitted will be accessible by all C40 staff and external evaluators (if any).

Neither the issue of the RFP, nor any of the information presented in it, should be regarded as a commitment or representation on the part of C40 (or any of its partners) to enter into a contractual arrangement. Nothing in this RFP should be interpreted as a commitment by C40 to award a contract to a Potential Supplier as a result of this procurement, nor to accept the lowest price or any tender.